Tool Certification Registration Form

This form is to be filled in by the Supplier to provide information on the organization, the tool to be certified, and the status of the various documents required for the certification process and is to be submitted to the Certification Authority.

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| Submission Information | Applicant Response: | Area Reserved for The Open Group |
| Date of submission | <date this and other documents submitted> | Received: |
| Submitted by | <Name and Role of person submitting this form> |  |

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| --- | --- | --- |
| Supplier | Applicant Response: | Area Reserved for The Open Group |
| Organization Name |  |  |
| Organization Address |  |  |
| Organization website |  |  |

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| --- | --- | --- |
| Contact Role | Contact name and email address | Guidance |
| Authorized Signatory |  | The person who has overall responsibility for the certification activity for your organization and who is authorized to enter into legal agreements on behalf of the organization. |
| Primary Contact |  | The person who is the primary contact for all certification activity and issues across your organization. |
| Alternate Contact |  | A person who is an alternate to the Primary Contact and who has the same rights and responsibilities for certification (optional). |
| Finance Contact |  | Your organization's primary contact for payment or invoicing issues related to accreditation. |
| Marketing Contact |  | Individual to contact for any certification related marketing issue. |

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| Tool Information | Applicant Response: | Guidance |
| Tool Name |  | The Tool name specified for certification must be the same name used when marketing and promoting a tool. The name entered here is also how the tool is reflected on the Certification Register. |
| Online tool access | <Either: Not Applicable or provide access information> | If any part of the tool is made available online, provide instructions and credentials required for The Open Group to access the tool for the purpose of assessment. |

The following legal documents are completed, signed and, returned.

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| --- | --- | --- | --- |
| Legal Agreements |  | Additional information | Area reserved for The Open Group |
| Commercial License for use of the Standard | Yes/No |  |  |
| Certification and Trademark License Agreement | Yes/No |  |  |

The following documents are required for the assessment. These documents should be uploaded following The Open Group instructions.

|  |  |  |  |
| --- | --- | --- | --- |
| Documentation |  | Additional information | Area reserved for The Open Group |
| Conformance Statement | Yes/No |  |  |
| Tool Certification Checklist | Yes/No |  |  |
| Supporting documents (referenced in the Tool Certification Checklist) | Yes/No |  |  |