

**The Open Group<sup>®</sup> Certification for People**

**Training Course Accreditation  
Conformance Declaration**

Version 1.0.3  
April 2018

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## **The Open Group® Certification for People: Training Course Accreditation Conformance Declaration**

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This document was reissued in October 2016 to include the ArchiMate 3.0 program and April 2018 to include the TOGAF Essentials 2018 course.

Comments relating to the material contained in this document may be submitted to:

The Open Group, 800 District Avenue, Suite 150, Burlington, MA 01803, United States

or by electronic mail to:

[ogspeccs@opengroup.org](mailto:ogspeccs@opengroup.org)

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**1. Introduction**

Training Organizations must complete ALL of the fields in this document to produce the Conformance Declaration for their training course. The Conformance Declaration identifies the course and defines the Scope of Accreditation.

Upon achieving accreditation, all information in this Conformance Declaration is included on the public Accredited Course Register for the program in which the training course is accredited.

Only the course offering as described in the Scope of Accreditation may be promoted and offered as accredited. Any additional certification level, delivery method, or delivery language must be explicitly added to the Scope of Accreditation and approved by the Certification Authority.

**2. Submitter Information**

**The full name of the Organization that is registering this training course for accreditation:**

ATE Enterprises Ltd
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**The name of the person completing this Conformance Declaration:**

Judith Jones
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**3. Course Information**

**3.1 Course Name**

The course name specified for accreditation must be the same name used when marketing and promoting a training course. The name entered here is also how the course is reflected on the Accredited Course Register.

**The name of the training course:**

IT4IT™ for Practitioners
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### 3.2 Responsibility

The Organization must designate an ATC Manager for each Accredited Training Course who is responsible for the operation, quality, and integrity of the ATC. If the ATC Manager role for a given training course is distributed among several people, the Organization must nominate one person as ATC Manager for the purposes of accreditation.

**The name of the ATC Manager with overall responsibility for the delivery, quality, and integrity of the training course:**

Judith Jones
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## 4. Scope of Accreditation

The responses in this section identify the scope of the training course covered by this accreditation. Trainers have replaced “\_\_\_\_\_” with “\_X\_” to indicate selections.

### 4.1 Program

The program for which this course is to be accredited:

- ArchiMate®
- IT4IT™
- Open FAIR™
- TOGAF®

### 4.2 Type of Course

The types of training covered by the training course. Selection is only from those options applicable to the program identified in the prior section.

#### ArchiMate®

- ArchiMate 2 Foundation
- ArchiMate 2 Certified
- ArchiMate 2 Foundation and Certified Combined
- ArchiMate 3 Foundation
- ArchiMate 3 Practitioner
- ArchiMate 2 to 3 Bridge

#### IT4IT™

- IT4IT Foundation

#### Open FAIR™

- Open FAIR Foundation

## TOGAF®

- TOGAF 9 Foundation
- TOGAF 9 Certified
- TOGAF 9 Foundation and Certified Combined
- TOGAF Essentials 2018

### 4.3 Delivery Methods

There are 4 primary delivery methods (Classroom, E-Learning, Blended, Other – a trainer specific method described below). Each is independently assessed to ensure consistency in training delivery for any delivery method covered by this Scope of Accreditation.

Classroom is live, instructor-led training with real-time interaction between the instructor and learners. This includes both face-to-face instruction and training delivered online to some or all learners. For this delivery method, the training course may be delivered via a live classroom, virtual classroom, or a combination of both.

E-Learning is self-paced training delivered online with support from a trainer.

Blended learning is delivered as a combination of Classroom and E-Learning.

The ways in which this training course will be delivered:

- Classroom
  - For Classroom learning, the type of classroom learning is:
    - Live Classroom
    - Virtual Classroom
    - Combination of Live Classroom and Virtual Classroom
- E-Learning
- Blended
  - For Blended learning, the type of classroom learning is:
    - Live Classroom combined with an E-Learning component
    - Virtual Classroom combined with an E-Learning component
- Other

If other, this section provides an explanation of how the course is delivered.

We use a Learning Management System to provide supporting tests, case studies and learning materials. The training is delivered directly by an instructor through a classroom.

### 4.4 Languages

#### 4.4.1 Course Materials Language

The training course materials for each language will be independently assessed to ensure consistency in training delivery for any language covered by this Scope of Accreditation, as identified below.

Each language in which the training course materials are written:

- English
- Brazilian Portuguese
- French
- German

- Latin American Spanish
- Simplified Chinese
- Other

If other, this section identifies the language in which the training course materials are written.

#### 4.4.2 Delivery Language

An ATC Provider may use English language training course materials and deliver the course in a local language. If this course uses English language training materials and is delivered in languages other than English, this section identifies the languages in which this training course may be delivered.

- Course will only be delivered in English
- Course will be delivered in languages other than English. The languages are listed below.

#### 4.5 Examinations

An ATC Provider may be authorized to include the examinations as a part of their course delivery, or may provide students with vouchers to take the examinations at The Open Group Examination Provider's public examination centers. Examinations do not apply to Credential courses.

This training course includes an exam session as part of the training delivery:

- Yes, always
- Sometimes, but not always
- No, trainer only provides vouchers for the Examination Provider's exam centers

If Sometimes, this section explains when examinations are included.

If a client requires examination immediately after the training event. This is not usual.

## Revision History

Version	Date	Reason for Revision
1.0	March 2016	Initial version applicable to The Open Group Training Course Accreditation of a course in any program.
1.0.1	June 2016	Modified Section 4.4.2 to provide clarification for how to complete the section.
1.0.2	October 2016	Modified to include ArchiMate 3.0
1.0.3	April 2018	Modified to include TOGAF Essentials 2018