

**The Open Group® Certification for People**

**Training Course Accreditation  
Conformance Declaration**

Version 1.0.1  
June 2016

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## **The Open Group<sup>®</sup> Certification for People: Training Course Accreditation Conformance Declaration**

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## Contents

1. Introduction.....	4
2. Submitter Information .....	4
3. Course Information.....	4
3.1 Course Name .....	4
3.2 Responsibility .....	5
4. Scope of Accreditation .....	5
4.1 Program.....	5
4.2 Type of Course .....	5
4.3 Delivery Methods .....	6
4.4 Languages .....	6
4.4.1 Course Materials Language .....	6
4.4.2 Delivery Language.....	7
4.5 Examinations .....	7

## 1. Introduction

Training Organizations must complete ALL of the fields in this document to produce the Conformance Declaration for their training course. The Conformance Declaration identifies the course and defines the Scope of Accreditation.

Upon achieving accreditation, all information in this Conformance Declaration is included on the public Accredited Course Register for the program in which the training course is accredited.

Only the course offering as described in the Scope of Accreditation may be promoted and offered as accredited. Any additional certification level, delivery method, or delivery language must be explicitly added to the Scope of Accreditation and approved by the Certification Authority.

## 2. Submitter Information

**The full name of the Organization that is registering this training course for accreditation:**

Glenfis AG

**The name of the person completing this Conformance Declaration:**

Martin Andenmatten

## 3. Course Information

### 3.1 Course Name

The course name specified for accreditation must be the same name used when marketing and promoting a training course. The name entered here is also how the course is reflected on the Accredited Course Register.

**The name of the training course:**

IT4IT™ Foundation

### 3.2 Responsibility

The Organization must designate an ATC Manager for each Accredited Training Course who is responsible for the operation, quality, and integrity of the ATC. If the ATC Manager role for a given training course is distributed among several people, the Organization must nominate one person as ATC Manager for the purposes of accreditation.

**The name of the ATC Manager with overall responsibility for the delivery, quality, and integrity of the training course:**

Martin Andenmatten
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## 4. Scope of Accreditation

The responses in this section identify the scope of the training course covered by this accreditation. Trainers have replaced “\_\_\_\_\_” with “\_\_X\_\_” to indicate selections.

### 4.1 Program

The program for which this course is to be accredited:

- ArchiMate®
- IT4IT™
- Open FAIR™
- TOGAF®

### 4.2 Type of Course

The types of training covered by the training course. Selection is only from those options applicable to the program identified in the prior section.

#### ArchiMate®

- ArchiMate 2 Foundation
- ArchiMate 2 Certified
- ArchiMate 2 Foundation and Certified Combined

#### IT4IT™

- IT4IT Foundation

#### Open FAIR™

- Open FAIR Foundation

#### TOGAF®

- TOGAF 9 Foundation
- TOGAF 9 Certified
- TOGAF 9 Foundation and Certified Combined

### 4.3 Delivery Methods

There are 4 primary delivery methods (Classroom, E-Learning, Blended, Other – a trainer specific method described below). Each is independently assessed to ensure consistency in training delivery for any delivery method covered by this Scope of Accreditation.

Classroom is live, instructor-led training with real-time interaction between the instructor and learners. This includes both face-to-face instruction and training delivered online to some or all learners. For this delivery method, the training course may be delivered via a live classroom, virtual classroom, or a combination of both.

E-Learning is self-paced training delivered online with support from a trainer.

Blended learning is delivered as a combination of Classroom and E-Learning.

The ways in which this training course will be delivered:

Classroom

For Classroom learning, the type of classroom learning is:

Live Classroom

Virtual Classroom

Combination of Live Classroom and Virtual Classroom

E-Learning

Blended

For Blended learning, the type of classroom learning is:

Live Classroom combined with an E-Learning component

Virtual Classroom combined with an E-Learning component

Other

If other, this section provides an explanation of how the course is delivered.

### 4.4 Languages

#### 4.4.1 Course Materials Language

The training course materials for each language will be independently assessed to ensure consistency in training delivery for any language covered by this Scope of Accreditation, as identified below.

Each language in which the training course materials are written:

English

Brazilian Portuguese

French

German

Latin American Spanish

Simplified Chinese

Other

If other, this section identifies the language in which the training course materials are written.

#### 4.4.2 Delivery Language

An ATC Provider may use English language training course materials and deliver the course in a local language. If this course uses English language training materials and is delivered in languages other than English, this section identifies the languages in which this training course may be delivered.

- Course will only be delivered in English  
 Course will be delivered in languages other than English. The languages are listed below.

German. The Training Material will remain English as long as no German Exams are offered.

#### 4.5 Examinations

An ATC Provider may choose to include the examinations as a part of their course delivery, or may provide students with vouchers to take the examinations at The Open Group Examination Provider's public examination centers.

This training course includes an exam session as part of the training delivery:

- Yes, always  
 Sometimes, but not always  
 No, trainer only provides vouchers for the Examination Provider's exam centers

If Sometimes, this section explains when examinations are included.

There will always be an exam included at the end of the second day (16:00). We will provide the IBT exam for IT4IT Foundation (as we already do for TOGAF).

## Revision History

Version	Date	Reason for Revision
1.0	March 2016	Initial version applicable to The Open Group Training Course Accreditation of a course in any program.
1.0.1	June 2016	Modified Section 4.4.2 to provide clarification for how to complete the section.